

Lucia KISS (ROZKOPALOVA)

EXPERIENCE

- Ministry of Foreign and European Affairs of the Slovak Republic** 01/2018 - present
Director, Slovak Agency for International Development Cooperation (SlovakAid) Bratislava
- Responsible for €7 mil. (yearly allocation from the state budget)
 - In charge of the design and publication of calls for proposals for projects, financial contributions, micro-grants, sending volunteers and experts to developing countries, engaging the private sector in development etc.
 - working with UNDP, UNESCO, USAID, OECD and V4 countries on joint development and humanitarian projects.
 - Management of 2 teams; 18 employees
- Ministry of Interior of the Slovak Republic** 09/2015 – 1/2018
Director, Department for the Inclusion of Marginalized Roma Communities Bratislava
Implementation Body for the Operational Program Human Resources 2014-2020
- Responsible for €450 mil. budget allocation from the European Social Fund and European Regional Development Fund
 - In charge of the design and publication of the calls for proposals for demand oriented projects (construction of pre-school infrastructure, community centers, water supply, housing and roads) and national projects (social fieldwork, support for teaching and healthcare assistance etc.), their implementation, monitoring and evaluation.
 - Management of 4 teams; 50+ employees
- Ministry of Interior of the Slovak Republic** 10/2015 – 12/2017
External Project Evaluator, Asylum and Migration Fund (AMIF) Bratislava
- Evaluating submitted project proposals based on selection criteria.
- Ministry of Interior of the Slovak Republic** 10/2014 – 09/2015
Head of Unit, Programming and Methodology Bratislava
Managing Authority for the Operational Program Effective Public Administration 2014-2020
- Strategic management of €335M from the European Social Fund focusing on institutional capacity building.
 - Collaborated with ministries, social and economic partners, civil society organizations, the European Commission and external consultants. Consulted beneficiaries on the preparation of projects, provided methodological guidance.
 - Management of 8 employees.
- Ministry of Interior of the Slovak Republic** 02/2013 – 10/2014
Advisor for the programming of European Structural and Investment funds 2014-2020 Bratislava
- Strategic planning and negotiation of the operational program Effective Public Administration with the EC.
 - Organized and coordinated high level working groups and events; interpreting and translating.
- Ministry of Interior of the Slovak Republic** 08/2012 – 02/2013
Research Analyst at the National Migration Office Bratislava
- Provided comprehensive research on Country of Origin Information (COI) and analysis for the purposes of asylum claims; working with bilateral and multilateral foreign asylum and immigration authorities; attending international conferences.
- International Organisation for Migration (IOM)** 11/2012 – 12/2012
Consultant for the Next Door Family EU project – Inclusive Neighborhoods Bratislava
- Project implementation; promoted and raised awareness of the project; liaised with migrant families; coordinated meetings; assisted with the film shooting and project evaluation.
- European Council on Refugees and Exiles (ECRE)** 02/2012 – 06/2012
Media and Communications Assistant Brussels
- Worked in a busy communications team and answered media inquiries; drafted press releases, reviews and articles; conducted interviews; produced and disseminated daily news updates and weekly e-bulletins; assisted with event organisation and coordination of the ECRE Media Officers Network; created and managed website content (CRM, HTML, Google Analytics) and enhanced social media presence (Facebook, Twitter)

European Commission 10/2011 – 01/2012
Blue Book Trainee in the Cabinet of the Vice-President of the European Commission Brussels
- Prepared reports, translations and bilingual press releases; collaborated in organizational, informational, administrative and logistical tasks; acquired practical knowledge of EU policies, rules and procedures; created social media content.

Delegation of the EU to Indonesia, Brunei Darussalam and ASEAN 02/2011 – 06/2011
Trainee in the Economic and Trade Unit; Trainee in the Political Unit Jakarta
- Built and maintained successful business relationships with stakeholders in a B2B environment; produced a report on the enhancement of investment opportunities in Indonesia; assisted with the organisation of the EU-ASEAN Business Summit.

International Organisation for Migration (IOM) 09/2010 – 11/2010
Intern in the Project Development Office Jakarta
- Developed a project proposal in the area of migration health together with a budget and a logistical framework; designed a resource mobilization strategy and liaised with donors and stakeholders.

Additional professional experiences as a Board Member/Former Co-editor of the **Oxford Monitor of Forced Migration** (online journal); researcher working with marginalized Roma communities for the **Association for Culture Education and Communication (ACEC)**, fundraiser for the **National Society for the Prevention of Cruelty to Children and Friends of the Earth Gift Fundraising Ltd.** Birmingham, UK; interpreter/translator for **Social Work Inputs & Interpreting Services** in the West Midlands, UK; Activity Leader in an international summer camp for **Bell Educational Trust**, Kent, UK; Lifeguard/ First Aid Officer/Recreational Assistant for the **University of Birmingham Munrow Sports Centre**, UK; Student Mentor for the **University of Birmingham Aim Higher Scheme**; legal assistant for **Nelligan O'Brien Payne LLP Ottawa**, Canada; social worker and English teacher in the **Dominican Republic**.

EDUCATION

DUKE UNIVERSITY 2019
Monitoring and Evaluation of Development Programs, Executive Education Durham, USA

LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE 2015
Economics of European Integration, Summer School (A+) London, UK

UNIVERSITY OF OXFORD 2009 – 2010
Master of Science in Forced Migration, Refugee Studies Centre, International Development (High 2.1/Merit) Oxford, UK
Published MSc dissertation on the legal status of Kosovo Roma in Germany

UNIVERSITY OF BIRMINGHAM 2006 – 2009
Bachelor of Arts in International Studies with Political Science (1st Class Honors/Distinction) Birmingham, UK

IMMACULATA HIGH SCHOOL 2002 – 2006
Ontario Secondary School Diploma, Ontario Scholar Award Ottawa, Canada

LANGUAGES

Business proficiency in English, Slovak, German, Czech

SKILLS & INTERESTS

- Prince2® Foundation - Project Management, POTIFOB (2015)
- Public speaking, Facilitation, Communication and Negotiation training, PDCS (2015, 2016, 2017)
- European Asylum Curriculum (EAC), Country of Origin Information Module (2013)
- Confident user of CRM, SAP, FABASOFT databases, SPSS, Microsoft Office: Excel, Word, Power Point
- Student of The Year Award (2005), Silver Outstanding Achievement Award (2005); Social Justice Presentation Award (2004 – 2005), Leadership Camp Certificate (2004)
- Passion for life, traveling, diving, cycling and cooking